

**APPLICATION FOR AFTER SCHOOL CARE AT JACK & JILL SCHOOL**

Name of Child ..... Date of Birth .....

Address .....

Daytime Telephone Number .....

School (*Please circle*): Archdeacon/St James's/The Mall/Trafalgar

Days required (*Please circle*): Monday/Tuesday/Wednesday/Thursday/Friday

Starting From .....

I wish to add my son/daughter to the Waiting List for After School Care at Jack and Jill School as indicated above and enclose a cheque for £30 made payable to Jack and Jill School for his/her registration.

I understand that I will be contacted by telephone once a place becomes available and agree to confirm my intentions within 2 working days. I understand that should I fail to do so, the place will be offered to the next child on the Waiting List.

I understand that once I have accepted a place I will become liable for the first half terms fees, even if I subsequently make alternative arrangements for my child or change my requirements.

I understand that the school offers places from the Waiting List in order of application, giving priority to siblings of those children already attending and providing that neither the maximum number of children collected per playworker nor the maximum number of children registered for each day is exceeded. Should my child fail to be offered all the days required as listed above, I understand that I will be offered the available days which I can accept or decline as necessary. Should I choose to decline any available days I understand that these will then be offered to the next child on the Waiting List and my application will remain in the same position on the Waiting List.

I understand that fees are invoiced termly in advance and should be paid in advance by the first date of collection for either the whole term or by two cheques for each half term as detailed on the invoice. Should payment not be received one week after the first collection in any term, I understand that my child will no longer be collected and I will be advised accordingly. I accept that any costs incurred in the collection of outstanding fees will be my/our responsibility and will be added to the capital debt.

I agree to abide by the Terms and Conditions of the Jack and Jill School, as outlined above and detailed in the separate form, which I have already received.

Signed ..... Date .....

Upon receipt this form is copied to the applicant. The date of application is the date that this form is received by the school, as indicated below.

**Office Use Only:** Date of Application .....

From time to time photographs of activities and events are used on the school's website or other publications available to the general public. Permission for my son/daughter's picture to be included is assumed unless indicated by a cross in the box below.

